



JIM GIBBONS
Governor

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION
515 East Musser Street, Suite 300
Carson City, Nevada 89701
Phone (775) 684-0170 • Fax (775) 684-0188

ANDREW K. CLINGER
Director

GREG SMITH
Purchasing Administrator

March 9, 2010

MEMORANDUM

To: All State Agencies, the Nevada System of Higher Education, the Court System, the Legislative Counsel Bureau and all Political Subdivisions within the State of Nevada

From: Greg Smith, Administrator

Subject: Quick Print/Copy Services: Clarification of All Agency Memo #2010-13

On February 25, 2010, I released All Agency Memo 2010-13 concerning Quick Print/Copy Services and the implementation of the SAGE Commission's Recommendation #7. It appears there's some confusion regarding the directive contained in that memorandum.

The SAGE Commission's Recommendation #7 was that we develop a contractual situation with a private sector digital printer for government agencies throughout the state *while continuing the option of using State Printing when digital printing jobs are more conveniently or economically done by them*. The OfficeMax contract detailed in All Agency Memo 2010-13 was implemented to meet that recommendation and was in no way meant to imply you could not or should not continue to do business with State Printing when that is your preferred option. Indeed, the State Administration Manual, Chapter 1800, at page 112 states that, "It is in the best interest of the State of Nevada to do business with the State Printing Unit of the Legislative Counsel Bureau whenever possible." Therefore, please note that the directive in All Agency Memo 2010-13 is that you must use OfficeMax when you do not use the State Printing Office for digital print work and in these tight economic times, I suggest you to quote both entities.

As noted above, the OfficeMax contract applies to digital print work only. For more information or to discuss the relative merits of digital vs. offset print processes, please feel free to phone State Printing at (775) 684-6950.

Purchasing 2010-15

Please visit our website at <http://purchasing.state.nv.us>